



DETERMINED ADMISSION ARRANGEMENTS 2021/22 POST 16 provision

Bristol Cathedral Choir School (BCCS) is an academy and part of Cathedral Schools Trust (CST) who is the admission authority.

Oversubscription criteria and procedures

The admission number for year 12 is 100. This is the number of places which will be offered on an annual basis to eligible **external** applicants. i.e students who are not already on roll at Bristol Cathedral Choir School. If fewer pupils intend to transfer from year 11, the school will admit over the admission number.

BCCS will admit any students with an Education, Health and Care Plan (EHCP) naming the school.

To be eligible to enter the sixth form both internal and external students will be expected to have met the minimum academic entry requirements.

In addition to the sixth form's minimum academic entry requirements students will need to satisfy minimum entrance requirements to the courses for which they are applying. If either internal or external applicants fail to meet the minimum course requirements they will be given the option of pursuing any alternative courses for which they do meet the minimum academic requirements. Course requirements are published annually on the website at the beginning of the academic year prior to admission.

The on-line application form which is available on the school website should be submitted by **12 noon on Tuesday 5th January 2021.**

Consideration of Applications

Where BCCS is undersubscribed all applicants meeting the minimum academic entry requirements will be admitted/permitted to progress.

Where there are more eligible external applicants that satisfy any academic entry requirements, priority will be given in the order set out below:

1. Looked after children and previously looked after children.

Highest priority will be given to looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.

2. Siblings

Next, children who, on the date of application, will have a sibling on roll at Bristol Cathedral Choir School (Year 7 to Year 11). A sibling is defined as a natural brother or sister, or a half

brother or sister, or a legally adopted brother or sister or half-brother or sister, or step brother or sister who will be living with them permanently at the same address. For the avoidance of doubt this does not include cousins, other family members or friends. The trust may require proof of relationship and/or proof of residence. The applicant's address is not taken into consideration under this criterion.

3. Children of Staff

Next, priority will be given to children who are sons / daughters of employees Bristol Cathedral Choir School. This will include all teaching and non-teaching staff, full and part-time working 28 hours or more per week during term-time and who have been employed permanently at the school for two or more years at the time at which the application for admission to the school is made, and/or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage. For the avoidance of doubt, the applicant's address is not taken into consideration under this criterion.

4. Random allocation to other children living in Bristol postcode areas BS1 to BS16

For all other children not falling into any of the above categories, random allocation will be used as a tie-break to decide the remainder of the places for children living in any of the following Bristol postcode areas BS1 to BS16. This process will be overseen by an independent body.

5. Random allocation to all other children not living in Bristol postcode areas BS1 to BS16

In the event of any places still available these will be allocated by random allocation to all other children living outside of the above postcode areas. This process will be overseen by an independent body.

Tiebreak

If in categories [1-5] above a tie-break is necessary to determine which child is admitted, random allocation will be used to decide who will be admitted and this process will be overseen by an independent body.

Applicant's Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

Please note, In categories [1-3] above, the applicant's address is not taken into consideration to determine whether a child meets these criteria.

Late Applications

All applications received by the admission authority after the closing date will be considered late applications. Late applications will be considered after those received on time and will

be considered after GCSE results day. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

Waiting Lists

Where in any year the school receives more applications for Sixth Form places than there are places available, a waiting list will operate until the **end of the first half term** of the school year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. In the case of sixth form admission the student may also ask for his or her name to be added to the waiting list.

The school will keep a list, ranked against the oversubscription criteria [1 - 5 above], of those applying for entry to year 12 who are not made a conditional offer at Easter. Any of those students meeting the academic entry requirements on GCSE results day in August will be considered for a place if any students who were previously offered places, conditional upon meeting the above academic entry criteria, do not achieve their grades or do not take up their offer of a place in the sixth form.

Appeals

All applicants refused a place have the right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

For information please contact post16admissions@bristolcathedral.org.uk

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