

Special Educational Needs and Disability (SEND) Information Report

Bristol Cathedral Choir School is an academy taking students from primary schools across Bristol and beyond. We are a fully comprehensive school, based in the heart of Bristol, offering a broad and balanced curriculum. We support educational inclusion and take students regardless of academic ability, ethnicity, impairment or background and provide equal opportunities. We aim to identify any barriers to learning or participation as soon as is possible, to ensure the very best education for your child.

How will we know if your child needs extra help?

Before your child starts with us, we will have gathered information from:

- Primary schools and end of KS2 SAT levels
- The results of the NVR test sat prior to admission
- Your comments on the application form
- Any external agencies involved with your child
- Our attending any transfer meetings

Thereafter, we use information from:

- Termly assessments from subject teachers
- Any parental or external agency concerns
- Our own testing of progress in reading accuracy, reading comprehension and spelling numeracy

If your child needs to be assessed, we may:

- Use a range of specialist assessments to gather further information, depending on area of need
- Refer to an external agency, with your permission and involvement
- Offer additional family support via an external agency

How will we know how your child is doing?

The school will keep you informed through:

- Termly reports on attitude to learning and behaviour, current and target levels in individual subjects
- Parents' evenings
- Academic Board Meetings (KS4)
- E-mail, telephone calls
- Appointments with individual teachers

In addition, Learning Support will:

- Hold an annual review for all students with statements/EHCPs
- Track progress of all on our SEND Register
- Test pre- and post-interventions, to measure progress and inform planning

As a school, further information comes via:

- The VLE (Virtual Learning Environment)
- BCCS Newsletters
- Open Evenings
- Information Evenings
- For Learning Support, a dedicated SEN Governor checks and reviews our work and prepares a report for the Governing Body

How will we support your child?

For children with additional needs, we will inform tutors and subject teachers by providing:

- *Statemented Student Profiles* (Statemented and EHCP) which detail individual needs, pen picture of your child and targets to be worked on
- *Student Snippets* which provide the teacher with specific information pertaining to your child so as lessons can be adapted, if necessary

The above are reviewed regularly. The majority of our students follow a traditional curriculum. However, for those requiring a more personalised approach:

- Additional literacy teaching is provided in MFL lessons during year 7 (students can still pick up a new language in year 8)
- Additional literacy or numeracy sessions on a short term withdrawal basis
- Smaller 'support sets' in Maths and English

Any additional interventions will always be discussed with you and you will be kept informed of progress. As your child enters KS4 (Years 10 & 11), if we think that they may need support with their GCSEs, a specialist assessment will be carried out by a trained assessor. This assessment is then sent to the Joint Council for Qualifications for their consideration.

What about pastoral support?

At BCCS, we take our pastoral responsibilities very seriously. There is a high level of support and guidance provided through:

- Our House System
- Vertical tutor groups

We aim to keep students with the same Head of House and tutor as they move through the school, to provide continuity and build strong, supportive relationships.

Our 'Student Support Centre' provides much additional support to those who require it. This includes:

- A lead teacher for vulnerable students
 - An Attendance Officer
 - Pastoral Support staff for each house
 - Counselling
 - A Young Carers Support group
 - Access to external agencies if necessary (eg Police, Youth Offending Team, CAMHS)
- Both the SSC and LS offer a safe and supervised area at break/lunch times for those who prefer a quieter time. For those requiring additional support in their class, we have a team of Learning Support Assistants who go into classes to work with individual and small groups of students.

How will your child be included in co-curricular activities?

All students are encouraged to take part in the many break, lunch time and after school clubs that are on offer. Day and residential trips are open to all students. Any specific/medical needs can be discussed prior to any planned visits.

How accessible is the school?

BCCS consists of an eclectic mix of buildings. There are the new Rectory and Parsonage buildings, which are fully accessible. However, the mediaeval nature of the Pates building and preservation orders do cause some accessibility issues.

How else can you be involved?

Your support is vital in encouraging your child to fully engage with their learning. We appreciate your:

- Helping them be organised for their day (correct equipment, books, PE/Games kit)
- Encouraging full attendance and punctuality
- Assistance with completion of homework

- Attendance at parents' meetings or meetings specifically about your child

How can your child contribute?

Students are encouraged to:

- Take part in 'Pupil Voice' activities
- Attend review meetings
- Be part of any target setting

What should you do if you have any concerns?

In the first instance, please contact the tutor or subject teacher. They can refer your concern to senior or more appropriate staff, if necessary. The school has a formal [complaints policy](#).

What other services are available through the school?

In summary, BCCS can access a wide range of services, including:

- CAMHS (Child & Adolescent Mental Health Service)
- EP (Educational Psychologist)
- ASDOT (Autistic Spectrum Outreach Team)
- Social Care
- Careers Advice

How will we support your child's transition before and after secondary school?

We liaise with all our feeder schools and Heads of House try to visit as many students as is possible, prior to their coming to us. All students attend a 'taster day' during the Trinity (summer) Term prior to their starting in Year 7.

For students leaving us:

- The SENCo or another appropriate member of staff is invited to attend Year 11, 13 statement/EHCP reviews for those looking to go onto another school or college
- The school buys in careers advice and guidance in Year 11
- Support is provided for university applications by a dedicated member of staff

How can you get further information?

- Contact us by 'phone or e-mail
- Look at Bristol City Council's Local Offer
- Look at the school's SEND Policy
- Contacts:

Mr. R. Moreton – Vice Principal for Student Care and Pastoral Support

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Ms. E. Messinger – SENCO emessinger@bristolcathedral.org.uk

Mrs. C. Maudsley – Assistant SENCO cmaudsley@bristolcathedral.org.uk